



Republic of the Philippines
Department of Education
Region I

PANGASINAN SCHOOLS DIVISION OFFICE II

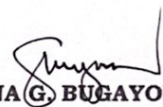
June 26, 2023

DIVISION MEMORANDUM
NO. 303 s. 2023

**CONDUCT OF MONITORING FOR THE ADMINISTRATION OF THE NATIONAL
ACHIEVEMENT TEST FOR GRADE 10 FOR SCHOOL YEAR 2022-2023**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Governance and Operations Division Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education will administer the National Achievement Test for Grade 10 (NATG10) for SY 2022- 2023 on June 27, 2023, pursuant to DepEd Order No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program and DepEd Order No. 34 s. 2022 titled Calendar and Activities for the SY 2022-2023.
2. With this, Chief Education Supervisors, Education Program Supervisors, Public Schools District Supervisors, and all SGOD personnel are hereby instructed to conduct the monitoring and evaluation of the National Achievement Test for both public and private schools.
3. Copy of the monitoring reports are expected to be submitted thru the School Management Monitoring and Evaluation Unit c/o Mr. Hilario M. Olivo Jr. and/ or Mr. Erwin G. Dela Rosa on or before July 3, 2023.
4. Immediate dissemination of this Memorandum is desired.


LORNA G. BUGAYONG, PhD, CESO V
Schools Division Superintendent

Encl.: NAT Monitoring Tool
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

National Achievement Test
Monitoring Evaluation

APPROVED FOR TRANSMISSION:


ARVIN R. PURISIMA
ADMINISTRATIVE OFFICER V

SGOD/rba/hmojr/Memo_qtr4exam
M- 303 /June 26, 2023



Address: Guico St. Canarvacanan, Binalonan, Pangasinan
Telephone Number: (075) 524-7768/ 637-6227
Email Address: pangasinan2@deped.gov.ph



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MONITORING AND EVALUATION ON THE ADMINISTRATION OF NATIONAL ACHIEVEMENT TEST

School Name: _____ District: _____
 School Head: _____ Date of Monitoring: _____
 Number of Takers: _____

Check the appropriate column for each description and fill out remarks, if necessary.

TEST MATERIALS	EVIDENT	NOT EVIDENT	REMARKS
1. Presence of printed test materials on the day of the test			
2. Sufficiency of test materials			
3. Test materials are legible			
4. Test materials are based on MELC			
5. It has a modified table of specifications			
6. MOOE/other school funds is/are the source/s for the reproduction of test materials			
TESTING CENTER			
1. School announcing the assessment activity			
2. School announcing the schedule of different learning areas			
3. Conducts the test on the day set by DepEd			
TESTING ROOM			
1. Chairs are arranged following social and physical distancing			
2. Chairs are appropriate and comfortable			
3. Testing room is well-ventilated and well-lighted			
4. Testing room has alcohol/ hand sanitizer			
5. Presence of board work			
EXAMINEES			
1. The learners started and ended on time			
2. The learners observed silence and worked independently			
3. No testing fees were collected from parents or learners			
4. No learner/s was/were caught cheating			
ROOM EXAMINER			
1. Room examiner conducted preliminaries before starting the test			
2. Room examiner stated clearly directions in taking the test			
3. Room examiner follows the time allotment for each learning areas			



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4. Room examiner facilitates the conduct of the test and collection of questionnaires and answer sheets (if any) appropriately			
SCHOOL HEAD			
1. The school head prepares communication announcing the conduct of the test			
2. School head conducted meeting with the room examiners before the actual conduct of the test			
3. School head is present during the conduct of the test			
4. School head visited the testing rooms during the conduct of the test			

ISSUES & CONCERNS:

 (Signature Over Printed Name of the School Head)

 (Monitoring Personnel Signature Over Printed Name)

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