



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE II OF PANGASINAN

Office of the Schools Division Superintendent

04 September 2023

DIVISION MEMORANDUM

No. 408, s. 2023

To: Asst. Schools Division Superintendents
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All others concerned

**REORGANIZATION / ELECTION OF SCHOOL PTA AND MUNICIPAL
FEDERATED PTA OFFICERS S.Y. 2023-2024**

In compliance to *DepEd Order No. 13, s. 2022, re: Omnibus Guidelines on the Regulation and Operations of Parents Teachers Association*, the field is hereby advised to organize the School Parents Teachers Association on September 15, 2023 and Municipal Federated PTA on September 22, 2023. The election of Municipal Federated PTA is a simultaneous activity to be spearheaded by the Public Schools District Supervisor/s in coordination with all public and private elementary and secondary school heads in their respective municipalities.

All School PTA Presidents shall convene at the social hall of the central school or to a venue (to be identified by the PSDS/s and Adopt-A-School District Coordinator/s) and elect the different key positions based on the guidelines. The **guidelines of the election proceedings shall be strictly followed.**

Once organized, all elected officers of the FPTA in every municipality shall have a courtesy call to their respective Municipal Mayor and Sanguniang Bayan Officials to be accompanied by the PSDS/s and all school heads.

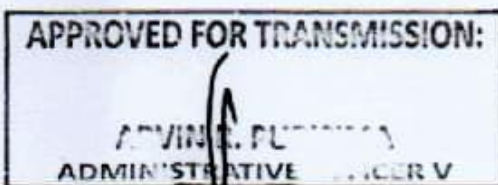
School ASP and District coordinators shall document the activity and submit their reports using the following links respectively:

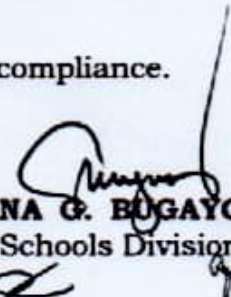
School PTA (Elem. & Sec.) - <http://tinyurl.com/SchoolPTA2023>

Municipal Federated PTA - <http://tinyurl.com/FederatedPTA>

1. List of newly elected officers of the association.
2. Narrative Report on the conduct of Election.
3. Pictorials.

For information, guidance and strict compliance.




LORNA G. BUGAYONG, PhD, CESO V
Schools Division Superintendent

