



Republic of the Philippines
Department of Education
Region I
PANGASINAN SCHOOLS DIVISION OFFICE II
Canarvacanan, Binalonan

DIVISION MEMORANDUM No. 411 s. 2023

To: **All District Supervisors**
Heads of Elementary and Secondary Schools

From: **LORNA G. BUGAYONG, PhD, CESO V**
Schools Division Superintendent

Subject: **DEVELOPMENT OF CLASSROOM INTERACTIVE VIDEO LESSONS (CIVL) AND IMPLEMENTATION OF VIDEO LESSON-AIDED INSTRUCTION (VLAI) in EPP/TLE/TVE/TVL, SY 2023-2024**

Date: **August 22, 2023**

PARTICULARS

1. In its desire to enhance teachers' competence in teaching EPP/TLE/TVE/TVL, this office conducted two (2) Batches of Training-Workshop on Video Lessons Development for EPP/TLE/TVE/TVL Teachers on August 9-11, 2023 and August 23-25, 2023, respectively.
2. As tangible outputs of the trainees, they shall develop Classroom Interactive Video Lessons (CIVL) guided by the hereunder guidelines. They shall serve also as trainers and planning/ technical committees/ organizers during the Cluster Re-echo Training.
 - a. The Video Lesson shall be an interactive instructional material, hence, its acronym "CIVL" (Classroom Interactive Video Lesson).
 - b. The CIVL shall have the following parts:

For Lessons Needing Pure Topical Discussion

- Introduction (Short Self-Intro by the CIVL Developer, motivation, Intro of the Topic through presentation of the main objectives or just the major topic).
 - Discussion of the Topic through Videos (Self-made or from other sources).
 - Drills/ Exercises/ Wrap-up activities to supplement the Discussion and ensure the mastery of the subject matter.
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- Formative/ Summative Assessment (Evaluation)

For Lessons that need Skills Performance Task

- Introduction (Self Intro by the CIVL Developer, Motivation, Intro of the Performance Task)
- Short Lecture on the Steps/Procedures of the Skills through Videos (Self-made or from other sources) to be followed by the Actual Performance Task.
- Formative/ Summative Assessment of the Task and Output

C. The CIVL shall be limited to 10-25 minutes only. Therefore, when it is used in the classroom, the rest of the one-hour period shall be allotted for the interactive roles of a teacher and for the actual Skills/Exercises/Performance Tasks/Formative or Summative Assessment.

D. During the use of the CIVL in the classroom, the teachers shall employ the 8 P's (Play-Pause-Play-Pause-Play-Pause-Play-Pause) in between parts of the CIVL or as the need arises, to give way for the interactive roles of the teacher.

3. The CIVL Development by the trainees shall have the following timeline:

Task/Activity	Timeframe	Responsible Persons
1. Actual Development of the CIVL	August 9 to September 15, 2023	Trainees
2. Submission of outputs to the Facilitators (on-line)	September 19, 2023	Trainees
3. Critiquing/Validation of outputs (on-line/Face to Face)	September 19-23, 2023	<ul style="list-style-type: none"> ● Facilitators ● Team Leaders
4. Try-out use of the CIVL through Demonstration teaching by each trainee	September 25-26 in the school of the Facilitators	<ul style="list-style-type: none"> ● Trainees ● Facilitators ● EPS
5. Re-echo training-workshop Cum Demonstration Teaching by the best Demonstrators during the try-out (By cluster)	See attached schedule per cluster	<ul style="list-style-type: none"> ● Trainees ● Facilitators ● EPS

4. Facilitators per cluster are advised to conduct a conference with the training team to plan for the Cluster Training simultaneously on September 22, 2023 in any of the schools of the facilitators.


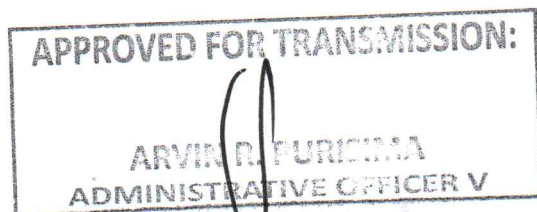


5. Certificates of Recognition will be given to all CIVL Developers and the training team. Service credits will also be given to them for their services during Saturdays and Sundays


6. Travel expenses of the Developers and Participants to the Cluster Re-echo Training-Workshop Cum Demonstration teaching shall be charged against Local Funds/ Canteen Funds, subject to usual accounting and audity rules and regulations.

7. After the Re-echo Training by cluster, each EPP/TLE/TVE/TVL teacher is enjoined to develop his/her own CIVL (**at least 1 CIVL per quarter**) for **his/her own consumption**. The use of CIVL in the learning area shall be termed as **Video Lesson-Aided Instruction (VLAI)**. To lessen the burden of and speed up the development of CIVL, **teamwork or collaborative** effort among Teachers teaching the same grade level (Elementary) and the same specialization (Secondary) is advised. Monitoring of the implementation of the VLAI shall be done by the EPS in-charge of the learning area per quarter starting 2nd Quarter.

8. Please be guided accordingly.



LORNA G. BUGAYONG, PhD, CESO V
Schools Division Superintendent



Note: Participants to this Cluster Training shall be TLE/TVL/TVE Teachers who have not yet undergone Division Training on Video Lessons Development in TLE/TVL

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**Schedule of Cluster Re-Echo Training cum Demo Teaching on CIVL Development
(ELEMENTARY)**

Dates	Cluster	Venue	Training Team	Participating Districts	No. of Participants
September 29-30 and October 1, 2023	Cluster I	Pao ES, Manaoag I	Facilitators: <ul style="list-style-type: none"> • Nelda D. Pira - Chairperson • Araceli M. Cuguna • Cristina C. Camba • Julius P. Pira Trainers: <ul style="list-style-type: none"> • Dave Cabrerros • Enrico Baldivicio • Ressie Mae Ignacio • Tirso Tabilin • Cherry Godoy • Angeline Abalos • Rhyzan Marie Bilog • Jingky Quinto 	Manaoag I Manaoag II San Fabian I San Fabian II Mangaldan I	1 EPP Teacher per Non-Central School and 3 EPP Teachers per Central School from the participating districts
September 29-30 and October 1, 2023	Cluster II	Don Rufino Tabayoyong CS, Laoac District	Facilitators: <ul style="list-style-type: none"> • Perlita Reyes - Chairperson • Christian de Venecia • Lita Morales Trainers: <ul style="list-style-type: none"> • Marcos Padilla 	Mangaldan II Laoac Binalonan I Binalonan II	1 EPP Teacher, per Non-Central School and 4 EPP Teachers per Central School from the



		<ul style="list-style-type: none"> • Alvin Aspiras • Michelle Lucena • Jackson Catalan • Romnick Castro • Grace Quinto 	<ul style="list-style-type: none"> • Gina Aquino - Chairperson • Josefa Solomon • Lolita Perez 	<p>Facilitators:</p> <ul style="list-style-type: none"> • Leilani Barlong • Roger Naces • Elizabeth Carig • Julie Ymana • Janette Dulay • Eugene Patague • Marcial Abulencia 	<p>Trainers:</p> <ul style="list-style-type: none"> • Leilani Barlong • Roger Naces • Elizabeth Carig • Julie Ymana • Janette Dulay • Eugene Patague • Marcial Abulencia 	<p>San Jacinto West CS, San Jacinto District</p>	<p>Cluster III</p>	<p>September 29-30 and October 1, 2023</p>	<p>participating districts</p>
<p>1 EPP Teacher per Non-Central School and 4 EPP Teachers per Central School from the participating districts</p>	<p>Sison Pozorrubio I Pozorrubio II San Jacinto</p>					<p>Juan C. Laya CS, San Manuel District</p>	<p>Cluster IV</p>	<p>October 6-8, 2023</p>	<p>1 EPP Teacher per Non-Central School and 4 EPP Teachers per Central School from the participating districts</p>

October 6-8, 2023	Cluster V	Rosales North CS	<ul style="list-style-type: none"> • Ronald Libed <p>Facilitators:</p> <ul style="list-style-type: none"> • Martin Antonio - Chairperson • Zosimo Villapa • Rodolfo Aquino <p>Trainers:</p> <ul style="list-style-type: none"> • Mildred Ferrer • Joan Gonzalez • Jaime Trinidad Jr. • Zenaida Javar • Sheryl Fuentes • Dennis James 	Sta. Maria Balungao Rosales II Umingan I	1 EPP Teacher per Non-Central School and 4 EPP Teachers per Central School from the participating districts
October 6-8, 2023	Cluster VI	Salvacion ES, (Sto. Tomas)	<p>Facilitators:</p> <ul style="list-style-type: none"> • Ricardo Ocumen - Chairperson • Dennis Gamboa • Abraham Mulato • Rondee Cangco <p>Trainers:</p> <ul style="list-style-type: none"> • Charito Oris • Lorylee Mendoza • Gordon Ray Fish Jr. • Dan August Galliguez • Ptay John Miana • Felipe Ibera • Dexter Dollaga 	Bautista Alcala Rosales I Sto. Tomas	1 EPP Teacher per Non-Central School and 4 EPP Teachers per Central School from the participating districts



October 13-15, 2023	Cluster VII	Lagasit ES, (San Quintin)	<p>Facilitators:</p> <ul style="list-style-type: none"> • Narciso Espejo, Jr • Cesar Navalta <p>Trainers:</p> <ul style="list-style-type: none"> • Garland Ramos Jr. • Jeprie Etchore • Kath Lea Alvarez • Violeta Macaraeg • Juvy Naparota • Samantha Tamayo • Myka Mae Romero • Albert Badaña 	San Nicolas I San Nicolas II San Quintin Umingan II	1 EPP Teacher per Non-Central School and 4 EPP Teachers per Central School from the participating districts
October 13-15, 2023	Cluster VIII	Panganiban CS, Tayug II	<p>Facilitators:</p> <ul style="list-style-type: none"> • Ariel Tugare - Chairperson • Maribeth Tugare • Ruby Bodoy • Milanio Abalos <p>Trainers:</p> <p>Ana Liza Mangonon Maricel Espinoza Roberto Guban, Jr Martha Theresa Esteban Jay Evangelista Roderick Abad Jonalyn S. Marcolino Vanessa Ruth Lagmay Aileen Godoy</p>	Tayug I Tayug II Natividad Asingan I	1 EPP Teacher per Non-Central School and 4 EPP Teachers per Central School from the participating districts

Note: Participants to this training shall be EPP Teachers who have not undergone any Division Training on Video Lessons Development in EPP



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**Schedule of Cluster Re-Echo Training cum Demo Teaching on CIVL Development
(SECONDARY)**

Dates	Cluster	Venue	Training Team	Participating Municipalities	No. of Participants
September 29-30 and October 1, 2023	Cluster I	San Jacinto NHS	<p>Facilitators: Darmer Hilda Aquino - Chairperson Rodolfo Aquino Salvador Lavarias</p> <p>Trainers: Judy Ann M. Gamboa Anthony R. Bacalzo Marissa P. Erece Marinel Joyce A. Galano Perlita S. Villamin Ronalene Soliven Mariz T. Etrata Manolo B. Arellano Alicia M. Mangaliag Ryan J. Mangampat</p>	<p>Manaoag San Fabian San Jacinto</p>	<p>3 TLE/TVL Teachers per 189 HS and 5 TLE/TVL Teachers per Big HS from the participating municipalities</p>
September 29-30 and October 1, 2023	Cluster II	Laoac NHS	<p>Facilitators: Martin Antonio, Jr. - Chairperson Dennis Gamboa Imelda Vasay Marlon Calip</p> <p>Trainers: Alizia C. Benitez Agripino G. Baluso, Jr. Maricor F. Manipon Beverly B. Ferreria</p>	<p>Sison Pozorrubio Villasis Laoac</p>	<p>3 TLE/TVL Teachers per 189 HS and 4 TLE/TVL Teachers per Big HS from the participating municipalities</p>



	October 6-8, 2023	Cluster III	Cipriano P. Primicias NHS, Alcala	<p>Caroline U. Olipas Michelle F. Cabote Reymond N. Nicolas Lady Lyn P. Robina Fatima Ann V. Corpuz</p> <p>Facilitators: Maribeth Tugare - Chairperson Ariel Tugare Henmaridine Carajay</p> <p>Trainers: John Carlo B. Calpito Cariza A. Soriano Brenda G. Catungal Rodolfo F. De Guzman Mary Ann N. Ledda Johnrey N. Torres Realiza A. Parinas Evangeline M. Callanta Marissa M. Del Finado Narlita G. Caisip</p>	Alcala Bautista Sto. Tomas	4 TLE/TVL Teachers per 189 HS and 5 TLE/TVL Teachers per Big HS from the participating municipalities
	October 6-8, 2023	Cluster IV	San Nicolas NHS	<p>Facilitators: Perlita Reyes - Chairperson Narciso Espejo Jr.</p> <p>Trainers: Jeo Mar A. Millano Marissa M. Dela Cruz Jona S. Viray Kring-Kring G. Peduca Abegail M. Centeno Marlon G. Maure Jean-Jean D. Gutierrez</p>	Sta. Maria Tayug San Nicolas Natividad	4 TLE/TVL Teachers per 189 HS and 5 TLE/TVL Teachers per Big HS from the participating municipalities



			<p>Jiessa Jane D. Ildefonso Babylyn V. Torio Alfredo G. Monje</p> <p>Facilitators: Ricardo Ocumen - Chairperson Gina Aquino Christine Gambol</p> <p>Trainers: Tracelyn D. Pascual Lin V. Tadeja Mary Lloyd G. Lalata Jomar O. Budollo Fernando C. Eslabra, Jr. Maria Elaine M. Soriano Aljane Nicole S. Batongbakal Moises M. Embuido Kristine E. Fernandez Marbelisa A. Sagun</p>		
October 13-15, 2023	Cluster V	San Quintin NHS	<p>Facilitators: Julius P. Pira - Chairperson Nelda D. Pira Christian De Venecia Melba Cabantac</p> <p>Trainers: Engelbert P. Tejada David A. Danio Jr. Salvador A. Burgos Roy Vincent Z. Moreno Cathyrine P. Bedania Hernani P. Reglos Aileen Grace A. Aviguetero Joe Ann M. Español Hannah May Abigail T. Cortado</p>	San Quintin Umingan Balungao	<p>4 TLE/TVL Teachers per 189 NHS and 5 TLE/TVL Teachers per Big HS from the participating municipalities</p>
October 13-15, 2023	Cluster VI	Luciano Millan NHS (Asingan)	<p>Facilitators: Julius P. Pira - Chairperson Nelda D. Pira Christian De Venecia Melba Cabantac</p> <p>Trainers: Engelbert P. Tejada David A. Danio Jr. Salvador A. Burgos Roy Vincent Z. Moreno Cathyrine P. Bedania Hernani P. Reglos Aileen Grace A. Aviguetero Joe Ann M. Español Hannah May Abigail T. Cortado</p>	Asingan San Manuel Binalonan	<p>3 TLE/TVL Teachers per 189 HS and 5 TLE/TVL Teachers per Big NHS from the participating municipalities</p>

