



Republic of the Philippines
Department of Education
Region I

SCHOOLS DIVISION OFFICE OF PANGASINAN II

Office of the Schools Division Superintendent

September 11, 2023

DIVISION MEMORANDUM

No. 43, s. 2023

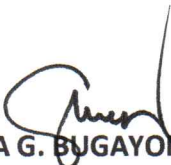
TO: Public Schools District Supervisors
School Heads – Elementary and Secondary
All Others Concerned

FROM: LORNA G. BUGAYONG, PhD., CESO V
Schools Division Superintendent

SUBJECT: **CALENDAR OF ACTIVITIES IN ENGLISH**

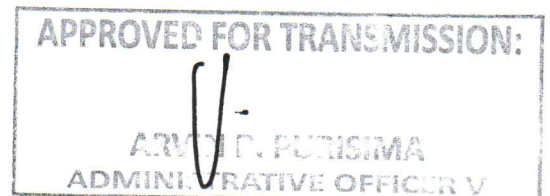
PARTICULARS

1. The field is hereby informed of the calendar of activities for School Year 2023-2024 of the English subject area. See attached.
2. For guidance, strict and widest dissemination to all personnel concerned.


LORNA G. BUGAYONG, PhD., CESO V
Schools Division Superintendent



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Region I
PANGASINAN II

CALENDAR OF ACTIVITIES – ENGLISH, CIC, SPFL
SY 2023-2024

Month	Activity	People Involved	Learning Area
August			
23AM	Planning Conference of Secondary Head Teachers of English, School, Municipal and District English Coordinators	EPS, English Dept. Heads/Coordinators, Municipal, District English Coordinators	English
23PM	Planning Conference/Orientation for Campus Integrity Crusaders (CIC) Advisers	EPS, CIC Advisers, Staff from Office of the Ombudsman	English/CIC
24	Planning Conference of APSOA (Elementary & Secondary)	EPS, School Paper Advisers and School-Designated Consultants	English. Campus Journalism
29-31	Monitoring of the opening of classes, focusing on reading program and the implementation of the three-year reading plan	EPS, Dept. Head, Teachers	English
September			
18-20	Division Training on Literacy Instruction for Untrained Key Stage 2 Teachers (Batch 1)	EPS, School Heads, Teachers	English
21-22 25-26	Leadership Training of CIC Advisers & Officers	EPS, CIC Advisers & Officers, Staff from Office of the Ombudsman	English, CIC
29	Conference of School Paper Advisers & Critics	EPS, School Heads, School Paper Advisers, Journalists	English/ Campus Journalism
1-30	Administration of Phil-IRI & FLAT, GST (First phase)	EPS, Learners (Elem. & Sec), School Heads	English
October			
9-11	Division Training on Literacy Instruction for Untrained Key Stage 3 Teachers (Batch 2)	EPS, School Heads, Teachers	English
16-18	Training of School Paper Advisers	EPS, School Heads, School Paper Advisers	English/ Campus Journalism

23-25	Training of Campus Journalists	EPS, School Heads, School Paper Advisers, journalists	English/ Campus Journalism
Week 3	Class Observation/School Monitoring & Evaluation	EPS, School Heads, Department Heads/English Coordinators, Teachers Learners	English
TBA	Municipal English Olympics/Festival of talents	EPS, School Heads, Department Heads/English Coordinators, Learners	English
26-27	Monitoring of the first quarter exam	EPS, School Heads, Department Heads/English Coordinators, Learners	English
31	Orientation of the Search for Best Reading Program and English Implementers	EPS, School Heads, Reading Coordinators	English
Every First Friday	Conference of English Department Heads, Municipal/District Coordinators	EPS, Dept. Heads, Coordinators	English
November			
7	Planning for DSPC	EPS, School Paper Advisers and School-Designated Consultants	English. Campus Journalism
TBA	DSPC 2023-2024	EPS, School Heads, School Paper Advisers, Journalists	English, Campus Journalism
TBA	Submission of the result of quarterly exam, MPS Quarterly conference with English Dept. Heads/Coordinators	EPS, School Heads, Department Heads/English Coordinators	English
Week 2- 3	Class Observation/School Monitoring and Evaluation	EPS, School Heads, Department Heads/English Coordinators, Learners	English
29	Reading Month Celebration Culminating Activities	EPS, School Heads, Department Heads/English Coordinators, Learners	English
1-30	Reading Month	EPS, School Heads, Department Heads/English Coordinators, Learners	English
Every First Friday	Conference of English Department Heads, Municipal/District Coordinators	EPS, Dept. Heads, Coordinators	English
December			
7 or 14	Division English Olympics/Festival of Talents	EPS, School Heads, Department Heads/English Coordinators, Learners	English
TBA	Regl. Schools Press Conference	EPS, School Paper Advisers, Journalists	English, Campus Journalism
15	Year-end Conference of Secondary Dept. Heads & Elementary English District Coordinators	EPS, Department Heads/English Coordinators	English

Every First Friday	Conference of School Heads in the monitoring area		
January 2023			
19	Submission of Entries for the Search for Best Reading Program Implementers	EPS, Department Heads/English Coordinators	English
Week 3	Class Observation/School Monitoring & Evaluation	EPS, School Heads, Department Heads/English Coordinators, Teachers Learners	English
22-23	Monitoring of the second quarter exam	EPS, School Heads, Department Heads/English Coordinators, Learners	English
24-26./29-30	Mid-year Break		
Every First Friday	Conference of School Heads in the monitoring area		
February 2023			
1-2, 6-9	Physical Monitoring of School's Reading Programs & Initial Evaluation of the entries	EPS, School Heads, Department Heads/English Coordinators, Reading Evaluation Team	English
Week 2- 3	Class Observation/School Monitoring and Evaluation	EPS, School Heads, Department Heads/English Coordinators, Learners	English
TBA	Submission of the result of quarterly exam, MPS Quarterly conference with Dept. Heads and Coordinators in English	EPS, School Heads, Department Heads/English Coordinators	
TBA	ITAPS for School Heads	EPS, School Heads, Staff from Office of the Ombudsman	English, CIC
TBA	Monitoring of remediation classes in reading, Phase 2 of the conduct of PHIL-IRI & FLAT	EPS, School Heads, Department Heads/English Coordinators, Reading Teachers, Learners	English
TBA	National Schools Press Conference (NSPC)	EPS, School Paper Advisers, Journalists	English, Campus Journalism
TBA	National Festival of Talents (NFOT)	EPS in Charge of SPFL, School Heads with SPFL, Advisers, Learners	English, SPFL
Every First Friday	Conference of School Heads in the monitoring area		
March			
26-27	Final Evaluation of entries for the Search for the Best School's Reading Program	EPS, School Heads, Department Heads/English Coordinators, Reading Evaluation Team	English

Week 2- 3 or as needed	Class Observation/School Monitoring and Evaluation	EPS, School Heads, Department Heads/English Coordinators, Learners	English
Every First Friday	Conference of School Heads in the monitoring area		
April			
1-15	Administration of Phil-IRI/FLAT Post Test	EPS, School Heads, Department Heads/English Coordinators, Learners	English
3-4	Monitoring of the third quarter exam	EPS, School Heads, Department Heads/English Coordinators, Learners	English
26	Awarding of Winners in the Search for Best Reading Program Implementers	EPS, School Heads, Department Heads/English Coordinators	English
Every First Friday	Conference of School Heads in the monitoring area		
May			
10	End of School Conference for English Department Heads and Coordinators (Elem & Sec)	EPS, School Heads, Department Heads/English Coordinators	English
23-24	Monitoring of the fourth quarter exam	EPS, School Heads, Department Heads/English Coordinators, Learners	English
TBA	Submission of the result of quarterly exam, MPS	EPS, School Heads, Department Heads/English Coordinators	English
Every First Friday	Conference of School Heads		
June			
5	Submission of Phil-IRI & FLAT results	EPS, School Heads, Department Heads/English Coordinators	English
11,13-14	EoS Y Rites		
17	Start of EoS Y Break		
July			
TBA	Submission of the results of the Exam and MPS	EPS, School Heads, Department Heads/English Coordinators	English
TBA	Submission of the Accomplishment reports	EPS, School Heads, Department Heads/English Coordinators	English
29	Start of NLC, & Other EoS Y Activities		
TBA	NSPC/NFOT/Palarong Pambansa		