



Republic of the Philippines

Department of Education

Region I

SCHOOLS DIVISION OFFICE OF PANGASINAN II

Binalonan

September 27, 2023

DIVISION MEMORANDUM

No. 468, S. 2023

CAPACITY-BUILDING PROGRAM FOR GUIDANCE COUNSELORS

**TO: Concerned Secondary School Heads
Concerned Public Schools District Supervisor**

1. The National Educators Academy of the Philippines (NEAP) will conduct the Capacity-Building Program for Guidance Counselors (Cluster 4) on October 9 – 13, 2023 at NEAP NCR, Cepeda St., Marikina City (inclusive of travel time).
2. The program aims to:
 - a. Recognize risk factors and warning signs that may indicate a learner's need for mental health support.
 - b. Demonstrate understanding of utilizing different techniques and tools to deliver counseling remotely and face-to-face.
 - c. Identify essential qualities, techniques, and ethical considerations relevant to the roles of guidance counselor and counseling supervision in suicide prevention and mental health support.
3. Participants in this activity from the Division are the following duly Registered Guidance Counselors (RGCs) who are occupying Guidance Counselor Plantilla items:

Name	Position	School
Annabella G. Dingwasen	Guidance Counselor III	Benigno V. Aldana NHS
Fay Mia C. Casaclang	Guidance Counselor III	Manaoag NHS
Jennifer P. Gamboa	Guidance Counselor III	EPAC
Hayde M. Montero	SHS Guidance Counselor II	Sta. Cruz IS
Divinia T. Espejo	Guidance Counselor III	Luciano Millan NHS

4. Participants are requested to register through the link bit.ly/CapBuildRGCs on or before October 4, 2023



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5. Board and lodging of participants, training materials and supplies shall be charged to Central Office 2023 HRD Fund. Travel expenses of participants shall be charged against SDO / School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of the content of this memorandum is desired.

LORNA G. BUGAYONG, Ph.D. CESO V
Schools Division Superintendent

