



Republic of the Philippines  
**Department of Education**

REGION I

**SCHOOLS DIVISION OFFICE II OF PANGASINAN**

**Office of the Schools Division Superintendent**

23 JANUARY 2023

DIVISION MEMORANDUM

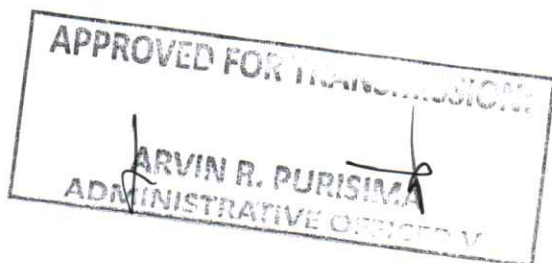
No. 034 , s. 2023

**DIVISION GUIDELINES IN THE CONDUCT OF SCOUTING ACTIVITIES**

To: Asst. Schools Division Superintendents  
Chief Education Supervisors (CID & SGOD)  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Boy Scouts of the Philippines Coordinators

1. To ensure safe, relevant and enjoyable Boy Scouting Program, this office issued Division Guidelines in the conduct of all related Boy Scouting activities to be thoroughly observed by all schools.
2. The Division Boy Scouts of the Philippines (BSP) focal person, Mr. Virgilio Selga and all the Division personnel in-charge of Youth formation are advised to monitor the implementation of these guidelines.
3. Special meeting and General orientation on these guidelines will be conducted on Tuesday, January 31, 2023 at 1:30 in the afternoon at Angela Valdez Ramos National High School, Asingan, Pangasinan. Participants are all the BSP coordinators.
4. Attached is a copy of the guidelines in the conduct of Boy Scouting activities.
5. For information, guidance and strict compliance.

  
**LORNA G. BUGAYONG, PhD, CESO V**  
Schools Division Superintendent



Address: Canarvacanan, Binalonan, Pangasinan  
Tel. No.: (075) 637 - 6227



Republic of the Philippines  
**Department of Education**  
REGION I  
**SCHOOLS DIVISION OFFICE II OF PANGASINAN**

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**GUIDELINES IN THE CONDUCT OF SCOUTING ACTIVITIES FOR  
DEPED PANGASINAN DIVISION II SCHOOLS**

In line with the campaign of this office to impose extra ordinary diligence in the conduct of scouting activities, all schools are expected to observe the following guidelines:

Membership:

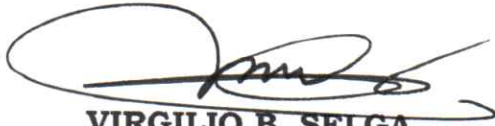
1. All schools are encouraged to organize their troop and register their member/s to the Boy Scouts of the Philippines Eastern Pangasinan Council.
2. Membership to the Scouting movement shall be purely voluntary in nature.
3. Membership fee is 50.00 for Scouts, 60.00 for teachers volunteers, 100 for School Heads.
4. Official receipt of the registered scouts shall be secured by BSP school coordinator from the BSP. Photocopy of which will submitted to the Division office.

School Camporal:


1. All schools are encouraged to organize school-based camporal with the end goal of allowing greater number of participants (pupils/students) exposing them in direct and purposeful experience in scouting since not everyone have the chance to join higher jamboree. District Camporal is highly discouraged.
2. The activity shall be conducted on the following dates (for those who are not able to implement ahead):

4 <sup>th</sup> district -	February 11-12, 2023
5 <sup>th</sup> district -	February 18-19, 2023
6 <sup>th</sup> District-	February 25-26, 2023
3. School-Based camporal shall be monitored by the Public School District Supervisor in their respective area, and the Project Development Officers in-charge of Youth formation under the supervision of the BSP Division Coordinator, Mr. Virgilio B. Selga.
4. Permit to conduct the activity should be secured 7 working days before the activity. Format (see Attached format) of the permit shall be strictly followed. No scouting activity shall be conducted without permit signed by proper authority.
5. **No uniforms required for all scouts and scouters except for the neckerchief which is expected to be worn for the whole duration of the camp/activity. This is in support to the learning continuity and recovery program of the Department of Education.**

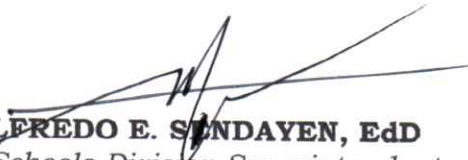
6. Unit leaders should have personal tent. No unit leaders should be sleeping with the boys in one tent.
7. Drinking of liquor, gambling, smoking are strictly prohibited.
8. Teachers/Unit leaders shall not prepare foods for their scouts. They should guide their scouts to become independent.
9. All School Heads, Unit leaders and BSP Coordinators are directed to ensure the safety of the scouts by exercising **extra ordinary diligence** at all times.
10. A Narrative report (one-page) must be submitted after the activity. List of Teachers and Scout participants should be attached to the report which will be the bases for granting service credits.



**VIRGILIO B. SELGA**  
SEPS/ BSP Division Coordinator




**REDENTOR B. AQUINO, PhD**  
Chief Education Supervisor, SGOD



**WILFREDO E. SINDAYEN, EdD**  
*Asst. Schools Division Superintendent*



**ROSARIO O. CABRERA**  
*Asst. Schools Division Superintendent*



**LORNA G. BUGAYONG, PhD, CESO V.**  
Schools Division Superintendent

TEMPLATE OF LETTER OF REQUEST FOR SCHOOL CAMPORAL



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOL:

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Date:

**LORNA G. BUGAYONG, PhD, CESO V.**  
Schools Division Superintendent  
Schools Division Office II of Pangasinan

Madam:

Greetings!

May I have the honor to request from your good office, permit to conduct School base camporal on \_\_\_\_\_, 2023. The camporal will be participated by \_\_\_\_\_ scouts and \_\_\_\_\_ scouters.

Rest assured that all the activities and guidelines will be followed and observed to insure the safety of scouts.

Hoping for your favorable response.

Thank you very much and more power.

Truly yours'

\_\_\_\_\_  
School Head

Noted:

\_\_\_\_\_  
Public School District Supervisor

Recommending approval:

**VIRGILIO B. SELGA**  
SEPS/BSP Div. Coordinator

**REDENTOR B. AQUINO, PhD**  
Chief Education Supervisor, SGOD

**WILFREDO E. S/NDAYEN EdD/ ROSARIO O. CABRERA**  
Asst. Schools Division Superintendent (in Charge)

**APPROVED:**

**LORNA G. BUGAYONG, PhD, CESO V**  
Schools Division Superintendent

### SCHOOL CAMPORAL MATRIX

Date	Time	Activity
Day 1	6:00-7:30 am	Registration/Camp set up
	7:30-9:30	Patrol/Crew organization
		Opening Program and Investiture Ceremony
	9:30-11:30	Survival Cooking
	11:30-12:30	Unity Lunch
	1:30-2:30	Basic/Advance Knotying
	2:30- 3:30	Fire Building
	3:30- 5:00	Yell/songs
	6:00-6:30	Torch Parade around the school
Day 2	7:00-9:00	Campfire
	6:00-7:00	Morning exercise
	8:00-11:00	Scout Games ( catching the dragon tail, modified kadangkadang, scout oath and law relay or other related scout games)
	11:00-12:00	Brotherhood lunch
	1:00-2:00	School/Community Service
	2:00-3:00	Break Camp
	3:30	Home Sweet home