



Republic of the Philippines  
**Department of Education**  
 REGION I  
**SCHOOLS DIVISION OFFICE OF PANGASINAN II**  
 Canarvacanan, Binalonan, Pangasinan

*Office of the Schools Division Superintendent*

March 11, 2024

**DIVISION MEMORANDUM**

No. 140, s. 2024

**DIVISION ORIENTATION ON THE ADMINISTRATION OF THE EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT (ELLNA), NATIONAL ACHIEVEMENT TEST FOR GRADE 6 (NATG6), AND NATIONAL ACHIEVEMENT TEST FOR GRADE 12 (NATG12) FOR THE SCHOOL YEAR 2023-2024**

To: Public Schools District Supervisors/OICs  
 Public and Private Secondary School Heads/OICs  
 SDO-Private School Focal Person/Coordinator  
 Public Elementary School Heads/OICs  
 School Testing Coordinators  
 All Others Concerned

1. In preparation for the administration of the **ELLNA, NATG6, and NATG12** for the SY 2023-2024, the Schools Division Office through the Curriculum Implementation Division will conduct a Division Orientation for the above-mentioned activities on the following dates and venues:

ACTIVITY	DATE	TIME	VENUE
Orientation on the administration of NATG12	March 13, 2024	8:00 a.m.	CB Mall Sports House, CB Mall Urdaneta City, Pangasinan
Orientation on the administration of ELLNA	March 18, 2024	1:00 p.m.	CB Mall Event Center, CB Mall Urdaneta City, Pangasinan
Orientation on the administration of NATG6			

2. The activities aim to orient the testing personnel on the administration of the ELLNA, NATG6, and NATG12 for the SY 2023-2024.

3. Participants in these activities are shown in the table below:

ACTIVITY	PARTICIPANTS
Orientation on the administration of NATG12	Public and Private Secondary School Heads/OICs, and school Testing Coordinators Technical Working Group (TWG)
Orientation on the administration of ELLNA	Public Elementary School Heads/OICs, and school Testing Coordinators Technical Working Group (TWG)
Orientation on the administration of NATG6	Public and Private Elementary School Heads/OICs, and school Testing Coordinators Technical Working Group (TWG)



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4. To facilitate the flow of assigning room examiners and room supervisors for ELLNA, NATG6, and NATG12, public and private secondary schools are required to accomplish the Google form provided in the link [bit.ly/UpdatedG3G6G12EnrollmentSY2324](https://bit.ly/UpdatedG3G6G12EnrollmentSY2324) or scan the QR code to access the link and accomplish the Google form **on or before March 14, 2024.**



5. All orientation materials can be accessed through this link: [bit.ly/ELLNA-NATG6-NATG12OrientationMaterials2324](https://bit.ly/ELLNA-NATG6-NATG12OrientationMaterials2324)

6. Teacher participants are required to have an approved contingency plan. School heads and testing coordinators are requested to bring a copy of their updated enrollment for Grade 3 learners, Grade 6 learners, and Grade 12 learners for the SY 2023-2024 to have initial data on the enrolment for discussion during the orientation.


7. The following teachers are members of the **Technical Working Group (TWG)** and are primarily in charge of the release and retrieval of the testing materials, and data gathering for the administration of ELLNA, NATG6, and NATG12.

Name	Position	School
Sergio G. Luga	Head Teacher III	Angela Valdez Ramos NHS
Joseph P. Bueno	Teacher III	Angela Valdez Ramos NHS
Tomas A. Talania Jr.	Teacher III	Angela Valdez Ramos NHS
Oliver L. Alvarez	Teacher III	Angela Valdez Ramos NHS
Maximo B. Corales, Jr.	Teacher III	Angela Valdez Ramos NHS
Flornelove R. Opiniano	Master Teacher II	San Quintin NHS
May Anne A. Padua	Private School Secretary	SDO Pangasinan II

8. Travel expenses of the participants shall be charged against School MOOE/local funds subject to the usual government accounting and auditing rules and regulations.

9. Immediate and wide dissemination of this memorandum is desired.

  
**VIVIAN LUZ S. PAGATPATAN, CESO VI**  
**OIC, Schools Division Superintendent**

**APPROVED FOR TRANSMISSION:**  
  
**ARVIN R. PURISIMA**  
**ADMINISTRATIVE OFFICER V**