



Republic of the Philippines
Department of Education
Region I

PANGASINAN SCHOOLS DIVISION OFFICE II

APPROVED FOR TRANSMISSION:

ARVIN R. PURISIMA
ADMINISTRATIVE OFFICER V

April 16, 2024

DIVISION MEMORANDUM

No. 205 s. 2024

**RESUBMISSION OF THE SCHOOL GOVERNANCE COUNCIL REVISED
FUNCTIONALITY ASSESSMENT TOOL (SGC RFAT) FOR SECONDARY SCHOOLS**

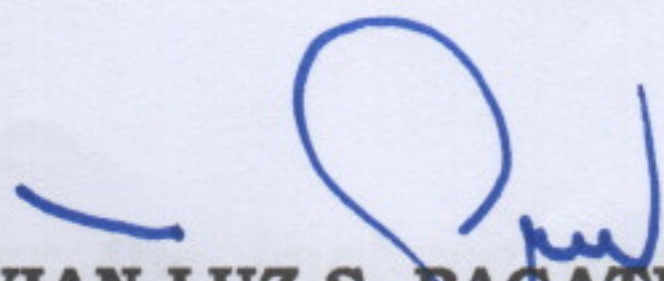
To: **Assistant Schools Division Superintendents**
Public Schools District Supervisors
Public Secondary School Heads
School Governance Council Composite Team
All Others Concerned

1. The DepEd Order No. 026, s. 2022 or the *Implementing Guidelines on the Establishment of School Governing Council (SGC)* “aims to recognize and strengthen the role of school stakeholders, alongside Local Government Units, as partners in providing learners accessible and quality education, upholding children’s rights, and promoting respect and well-being in the learning environment to ensure effective education service delivery”.
2. To strengthen the implementation of the policy, the Central Office formulated/ developed the School Governance Council Functionality Assessment Tool (SGC FAT) for Secondary Schools to collect information in identifying priority areas that may need support and assistance from the different governance levels. However, on the course of online submission of schools last March, an unexpected interruption was encountered due to the exceeded quota of the workspace storage for the Department of Education Google accounts.
3. With this, the Bureau of Human Resource and Organization Development – School Effectiveness Division (BHROD – SED) provided new links for the submission of schools on the SGC practices. An advisory shall be issued for the new link.
4. In view of the foregoing, **ALL SECONDARY SCHOOLS** are enjoined to review and revisit their SGC documents and use the Means of Verification (MOV) templates provided on this link: **bit.ly/SGCTool_Downloadables** . The SGCs in all secondary schools shall prepare and ensure the quality and correctness of the MOVs needed per indicator before uploading. **THE DESIGNATED CO-CHAIRPERSON** shall facilitate the accomplishment of the tool. He/ she shall ensure that the members of the SGC and the School Head are consulted in answering the tool.



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5. After the review and revisit, as indicated in Item No. 5, **ALL SECONDARY SCHOOL HEADS AND SGC DESIGNATED CO-CHAIRPERSONS** are expected to attend the reorientation on May 2, 2024 (Division Memorandum No. 192, s. 2024).
6. Thereafter, **ALL SGC DESIGNATED CO-CHAIRPERSONS** are expected to upload their finalized SGC FAT starting on May 3, 2024 on this link: bit.ly/2023SGCFAT
7. For concerns and clarifications, please contact Mr. Hilario M. Olivo Jr. or Mr. Virgilio B. Selga through their respective messenger accounts.
8. For your information and guidance.


VIVIAN LUZ S. PAGATPATAN, CESO VI
Asst. Schools Division Superintendent
OIC, Schools Division Superintendent