



Republic of the Philippines  
**Department of Education**  
Region I  
SCHOOLS DIVISION OFFICE OF PANGASINAN II

Office of the Schools Division Superintendent

15 May 2024

**DIVISION MEMORANDUM**

NO.: 235, S. 2024

**ON-SITE VALIDATION OF THE NATIONAL SCHOOL BUILDING INVENTORY (NSBI)  
COMMITTEE**

To: Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

- Pursuant to the mandate of the Department on equitable distribution of resources to the schools, the encoding of the National Building School Inventory (NSBI) in the Learner Information System (LIS) is annually conducted.
- The Division National School Building Inventory Committee was created thru Division Memorandum No. 208 s. 2024.

ROLE	NAME	DESIGNATION
Chairperson	Marciano U. Soriano Jr., PhD, CESO VI	Assistant Schools Division Superintendent
Co-Chairperson	Redentor B. Aquino, PhD	Chief Education Supervisor, Chief
Members	Enrique R. Macayan, EdD	Education Program Supervisor
	Engr. Charles A. Bangdo	Engineer III
	Engr. Rolan S. Osorio	Central Office Technical Assistant IV/Engineer III
	Atty. Maria Cristina B. Daligon	Senior Education Program Specialist, Planning and Research
	Eddie V. Cancino	Supply Officer IV
	Hilario M. Olivo, Jr.	Senior Education Program Specialist, School Management Monitoring and Evaluation
	Virgilio B. Selga	Senior Education Program Specialist, Social Mobilization and Networking

	Engr. Marcelino B. Casem	Education Program Specialist II, Social Mobilization and Networking
	Emhil C. Medrano	Education Program Specialist II, Human Resource Development
	Marlie S. Jimenez	Project Development Officer 1
Secretariat		
	John Eric C. Taradel	Administrative Aide 1
	Joemar M. Perez	Administrative Aide 1
	Veronica C. Prado	Education Facilities Administrative Assistant

3. In this connection, the Division NSBI Committee shall conduct an on-site validation for the School Year 2023-2024 NSBI from **May 20-30, 2024**. All schools are requested to submit their respective NSBI data in the Learner Information System (LIS) and their printed copy NSBI forms at the Engineering Unit of the Division Office prior to the specified date.

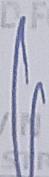
4. Further, District NSBI Committee shall be created composed of one (1) LIS/BEIS Coordinator, one (1) Property Custodian and two (2) Administrative officers who attended the Division Online Orientation on NSBI Encoding for SY 2023-2024 held on April 19, 2024.

5. For information and strict compliance.

**VIVIAN LUZ S. PAGATPATAN, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

For the Schools Division Superintendent:

**MARCIANO U. SORIANO JR., PhD, CESO VI**  
Assistant Schools Division Superintendent

APPROVED FOR TRANSMISSION:  
  
**ARVIN R. PURISIMA**  
ADMINISTRATIVE OFFICER V