



Republic of the Philippines  
**Department of Education**  
 REGION I

**SCHOOLS DIVISION OFFICE II OF PANGASINAN**

Office of the Schools Division Superintendent

07 August 2024

**DIVISION MEMORANDUM**

No. 383, s. 2024

**SUBMISSION OF BRIGADA ESKWELA REPORTS**

To: Asst. Schools Division Superintendents  
 Chief Education Supervisors (CID & SGOD)  
 Public Schools District Supervisors  
 Elementary & Secondary School Heads  
 All others concerned

1. Relative to the submission of Brigada Eskwela Accomplishment Reports, the following guidelines must be observed:

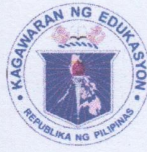
a. All Brigada Eskwela accomplishment reports of all schools in the district/municipality shall be submitted to the office of the Brigada Eskwela District Coordinator for elementary schools and to the office of the Senior High School Asst. Principal/OIC SHS Asst. Principal of the lead school in the municipality for secondary for proper filing and submission to the Division Office by the **DISTRICT/MUNICIPAL FOCAL PERSONS**.

b. Brigada Eskwela reports shall only include the following:

- i. Summary of Volunteers
- ii. Photocopy of the attendance of volunteer
- iii. Summary of Generated Resources
- iv. DPDS Transmittal for the month of June and July
- v. Short Narrative Report (1-2 pages only)
- vi. Request for Service Credits of personnel volunteer (*in a separate folder containing the Request Form, DTR and photocopy of the personnel attendance in the Brigada Eskwela*)

2. District Coordinators/Municipal Focal Persons shall recommend the schools with outstanding performance based on the following criteria:

Participation of Diverse Volunteers	-	-	-	50%
Generated Resources	-	-	-	30%
Advocacies conducted	-	-	-	10%
Red Cross Blood letting(5%)				
Libreng gupit, distribution of School supplies(5%)				
Aesthetic and school safety	-	-	-	10%
Total	-	-	-	100%




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3. District/Municipal Validating team shall be composed of the following:  
Chairman- Brigada Eskwela District Coordinator  
Members - SHS Assistant Principal/OIC SHS Assistant  
Principal of Lead School  
-District DRRM Coordinator  
Consultant: Public Schools District Supervisors
4. Reports will **only** be received in the office of the Social Mobilization and Networking on August 13, 2024.
5. Attached is the rubric to be used in the validation.
6. For your information and guidance.

  
**VIVIAN LUZ S. PAGATPATAN, CESO VI**  
OIC, Office of the Schools Division Superintendent

APPROVED FOR TRANSMISSION:  
  
ARVIN E. PURISIMA  
ADMINISTRATIVE OFFICER V



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**2024 BRIGADA ESKWELA VALIDATION RUBRIC**

**A. Scoring for Participation of Diverse Volunteers:**

Every group of volunteer shall be given 1 point if the attendees per group is less than five (5), 2.66 points for groups with 5 or more attendees, except for parent attendees which is computed separately using the formula.

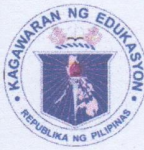
$$\text{Points earned} = \left( \frac{\text{No. of parent volunteers attended}}{\text{total Parents population}} \right) \times 10$$

\* See attached page for sample computation.

**B. Rubric for Generated Resources:**

This pertains to the resources generated to the Brigada Eskwela implementation. This shall be based on the prevailing market value of the items donated and shall reflect the equivalent of the volunteer man hour generated from the partnership activity(ies).  
(Underline the Amount then Encircle the Rating)

ELEMENTARY LEVEL									
Small School		Medium School		POINTS	Large School		Mega School		
P1.00 - P6,666.60	P100,000.00 - P113,333.26	2	P300,000.00 - P313,333.26		P500,000.00 - P533,333.33				
P6,666.70 - P13,333.20	P113,333.27 - P126,666.53	4	P313,333.27 - P326,666.53	P533,333.34 - P566,666.67					
P13,333.30 - P19,999.80	P126,666.54 - P139,999.80	6	P326,666.54 - P339,999.80	P566,666.68 - P600,000.00					
P19,999.90 - P26,666.40	P139,999.81 - P153,333.07	8	P339,999.81 - P353,333.07	P600,001.00 - P633,333.33					
P26,666.50 - P33,333.00	P153,333.08 - P166,666.34	10	P353,333.08 - P366,666.34	P633,333.34 - P666,666.67					
P33,333.10 - P39,999.60	P166,666.35 - P179,999.61	12	P366,666.35 - P379,999.61	P666,666.68 - P700,000.00					
P39,999.70 - P46,666.20	P179,999.62 - P193,332.88	14	P379,999.62 - P393,332.88	P700,000.00 - P733,333.33					
P46,666.30 - P53,332.80	P193,332.89 - P206,666.15	16	P393,332.89 - P406,666.15	P733,333.34 - P766,666.67					
P53,332.90 - P59,999.40	P206,666.16 - P219,999.42	18	P406,666.16 - P419,999.42	P766,666.68 - P800,000.00					
P59,999.50 - P66,666.00	P219,999.43 - P233,332.69	20	P419,999.43 - P433,332.69	P800,001.00 - P833,333.33					
P66,666.10 - P73,332.60	P233,332.70 - P246,665.96	22	P433,332.70 - P446,665.96	P833,333.34 - P866,666.67					
P73,332.70 - P79,999.20	P246,665.97 - P259,999.23	24	P446,665.97 - P459,999.23	P866,666.68 - P900,000.00					
P79,999.30 - P86,665.80	P259,999.24 - P273,332.50	26	P459,999.24 - P473,332.50	P900,001.00 - P933,333.33					
P86,665.90 - P93,332.40	P273,332.51 - P286,665.77	28	P473,332.51 - P486,665.77	P933,333.34 - P966,666.67					
P93,332.50 - P99,999.00	P286,665.78 - P299,999.00	30	P486,665.78 - P499,999.00	P966,666.68 - P1,000,000.00					
SECONDARY LEVEL									
Small School		Medium School		POINTS	Large School		Mega School		
P1.00 - P6,666.60	P100,000.00 - P113,333.26	2	P300,000.00 - P346,666.60		P1,000,000.00 - P1,066,666.66				
P6,666.70 - P13,333.20	P113,333.27 - P126,666.53	4	P346,666.70 - P393,333.20	P1,066,666.67 - P1,133,333.33					
P13,333.30 - P19,999.80	P126,666.54 - P139,999.80	6	P393,333.30 - P439,999.80	P1,133,333.34 - P1,199,999.99					
P19,999.90 - P26,666.40	P139,999.81 - P153,333.07	8	P439,999.90 - P486,666.40	P1,200,000.00 - P1,266,666.66					
P26,666.50 - P33,333.00	P153,333.08 - P166,666.34	10	P486,666.50 - P533,333.00	P1,266,666.67 - P1,333,333.33					
P33,333.10 - P39,999.60	P166,666.35 - P179,999.61	12	P533,333.10 - P579,999.60	P1,333,333.34 - P1,399,999.99					
P39,999.70 - P46,666.20	P179,999.62 - P193,332.88	14	P579,999.70 - P626,666.20	P1,400,000.00 - P1,466,666.66					
P46,666.30 - P53,332.80	P193,332.89 - P206,666.15	16	P626,666.30 - P673,332.80	P1,466,666.67 - P1,533,333.33					
P53,332.90 - P59,999.40	P206,666.16 - P219,999.42	18	P673,332.90 - P719,999.40	P1,533,333.34 - P1,599,999.99					
P59,999.50 - P66,666.00	P219,999.43 - P233,332.69	20	P719,999.50 - P766,666.00	P1,600,000.00 - P1,666,666.66					
P66,666.10 - P73,332.60	P233,332.70 - P246,665.96	22	P766,666.10 - P813,332.60	P1,666,666.67 - P1,733,333.33					
P73,332.70 - P79,999.20	P246,665.97 - P259,999.23	24	P813,332.70 - P859,999.20	P1,733,333.34 - P1,799,999.99					
P79,999.30 - P86,665.80	P259,999.24 - P273,332.50	26	P859,999.30 - P906,665.80	P1,800,000.00 - P1,866,666.66					
P86,665.90 - P93,332.40	P273,332.51 - P286,665.77	28	P906,665.90 - P953,332.40	P1,866,666.67 - P1,933,333.33					
P93,332.50 - P99,999.00	P286,665.78 - P299,999.00	30	P953,332.50 - P999,999.00	P1,933,333.34 - P2,000,000.00					



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**C. Advocacies: (10 points)**

Blood letting conducted with the Philippine Red Cross	- 5 points
Libreng Gupit	- 2 points
Distribution of School Supplies to learners/health kits	- 2 points
Other advocacies	- 1 point

**D. Aesthetic and school safety (10 points)**

Cleanliness and orderliness	-4 points
School with Material Recovery Facility/ies	-2 points
School secured by Perimeter Fence	-2 points
Gate wide enough to fire truck & other wide vehicle to pass	-2 points

**VIRGILIO B. SELGA**

Senior Education Program Specialist  
(Co -Chairman)

**REDENTOR B. AQUINO, PhD**

Chief Education Supervisor, SGOD  
(Co-Chairman)

**VIVIAN LUZ S. PAGATAPATAN, PhD, CESO VI**

OIC- Schools Division Superintendent  
(Chairman)



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(Name of School)

(School Address)

School Year **2023-2024**

**SUMMARY OF VOLUNTEERS**

School ID	School Name	NUMBER OF VOLUNTEERS																Total	
		Private Sector		Community				Government Agencies/National & Local											
		NGO (PTA,SGC, Gawad Kalinga. etc.)	Corporation	Parents	Alumni	Private Individual/ Community Member	Religious Organiza- tions (Youth and Adult)	Congres- sional Officials and Staff	Provincial Officials	City/ Municipal Officials	Barangay Officials	SK Officials	Provincial / City / Municipal Employees	Firemen /PNP	AFP(PA, Marine, Airforce, etc.)	Baran- gay Workers	Other volun- teers		
	<b>Sample:</b>																		
	Attendees:	10	5	35	4	10	6	2	2	5	6	5	3	5	7	6	10		
	Point/score:	2.66	2.66	3.6	1	2.66	2.66	1	1	2.66	2.66	2.66	1	2.66	2.66	2.66	2.66	36.86	

No. of parents attended= 35  
 Total no. of parents = 97  
 Points earned=  $\left(\frac{35}{97}\right) 10 = 3.6$

**NOTE:**

Less than five(5) attendees: 1 pt.

Five and more attendees: 2.66

Formula for points computation for parent volunteers only:

Points earned = ( No. of parent volunteers attended / total Parents population ) X 10