



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE II OF PANGASINAN

Office of the Schools Division Superintendent

19 August 2024

DIVISION MEMORANDUM

No. 414, s. 2024

**REORGANIZATION OF SCHOOL PARENTS-TEACHERS ASSOCIATION (SPTA) AND
SCHOOL GOVERNANCE COUNCIL (SGC)**

To: Asst. Schools Division Superintendents
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
Public and Private Elementary & Secondary School Heads
All Others Concerned

1. Relative to the implementation of DepEd Order No. 13, s. 2022, re: Omnibus Guidelines on the Regulations of Operations of Parent-Teacher Associations, and DepEd Order No. 26, s.2022 re: Implementing Guidelines on the Establishment of School Governance Council, the following guideline shall be observed:

a. For School Parent-Teachers Association (SPTA):

a.1 All public and private elementary and secondary schools shall organize their Homeroom (HPTA), Grade (GrPTA), and School Parent-Teacher Association (SPTA) not later than August 28, 2024.

a.2 Schools Heads are advised to review the Omnibus Guidelines on the Regulations of Operations of Parent-Teacher Association to be guided accordingly in the organization of the SPTA.

a.3 The elected SPTA President of every school (Public and private elementary and secondary) shall convened at the venue identified by the Public Schools District Supervisor/s in coordination of all school heads in the municipality, and elect the Municipal Federated PTA.

a.4 Election of Municipal Federated PTA shall be conducted simultaneously on August 30, 2024.

a.5 Reports on the election (minutes and list of officers) shall be prepared and submitted by the Adopt-A-School District Coordinator/s on September 3, 2024 to the division focal person, Mr. Virgilio B. Selga.



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b. For School Governance Council (SGC):

b.1 The organization of SGC shall be conducted after the SPTA and other internal and external organizations contributory to the functionality of the SGC has been organized.

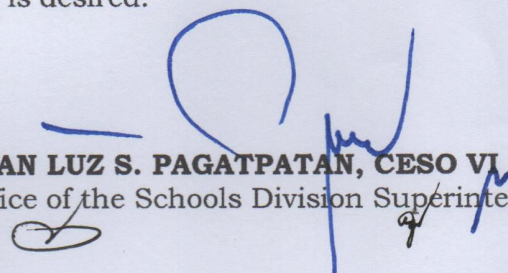
b.2 The School Head shall notify the President of the different groups involved on the organization/reorganization.

b.3 Schools with existing SGC needing reorganization shall do so by providing a resolution since their term of office is until 2025.

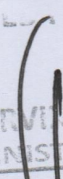
b.4 The voting members shall be 7-15 members only. Positions to be elected for are Co-chairman (elected) and Secretary.

b.5 Reports on the organization/reorganization (minutes and list of elected officers) shall be prepared by the SGC designated co-chairman and to be submitted to the office of Social Mobilization and Networking Unit on or before September 3, 2024.

2. Immediate and wide dissemination is desired.



VIVIAN LUZ S. PAGATPATAN, CESO VI
OIC, Office of the Schools Division Superintendent

RECEIVED BY THE DIVISION SUPERINTENDENT:

ARVIN R. PURISIMA
ADMINISTRATIVE OFFICER V