



Republic of the Philippines  
**Department of Education**  
Region I  
SCHOOLS DIVISION OFFICE OF PANGASINAN II

30 September 2024

DIVISION MEMORANDUM  
NO. 514 s. 2024

**HOMEROOM CLASS ORGANIZATION & ELECTION OF  
GRADE 7 REPRESENTATIVE**

TO: Assistant Schools Division Superintendents  
Chief Education Supervisors (CID & SGOD)  
Concerned Public Schools District Supervisors  
Concerned Public Elementary & Secondary School Heads  
Concerned Youth Formation Officer and Focal Person  
Concerned Supreme Elementary Learner Government Officers & Advisers  
Concerned Supreme Secondary Learner Government Officers & Advisers  
All Others Concerned

1. In compliance with the OUOPS No. 2023-03 Memorandum titled Interim Guidelines of the Learner Government Program (LGP), **all schools are directed to conduct Homeroom Class Organization, and Election of Grade 7 Representative.**

2. Based on the Constitution and By-Laws of the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Article XI Homeroom Class Organization.

Section 1 There shall be a homeroom class organization in every section composed of executive officers (President, Vice President, Secretary, Treasurer, Auditor, Public Information Officer, Protocol Officer) only parallel to the organizational structure of the SELG/SSLG.

Section 2 The homeroom class organization shall assist the SELG/SSLG in implementing its PPAs.

3. The election for the Grade 7 Representative is Guided by the provisions of the Learner Government Election and Appointment Code (LGEAC) Article V Screening.

Section 1 Any learner who intends to run or be appointed for a certain position in the Learner Government shall have the following qualifications:  
1.1 Must be a bona fide learner of the current school year.  
1.2 Must have good moral character; and  
1.3 Must have no failing grade in the previous semester/grading.

Section 2 The grade level qualification for an elective position in any Learner Government shall be in accordance with the code. *(please be guided by the sub-sections)*

Section 3 Elective positions for Grade Level Representatives shall be solely intended for SELG/SSLG.

Section 4 Each of the aspiring candidates for elections shall submit the following requirements:  
4.1 Election Application Form (EAF)  
4.2 Introductory Profile for Elementary/Secondary



Guico Street, Canarvacanan, Binalonan, Pangasinan



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Infoboard Group



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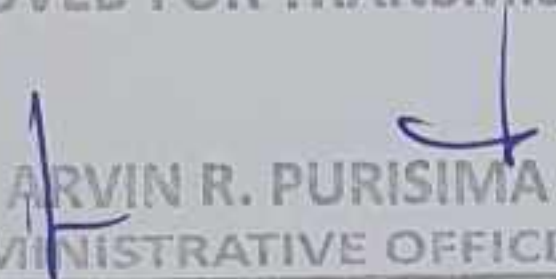
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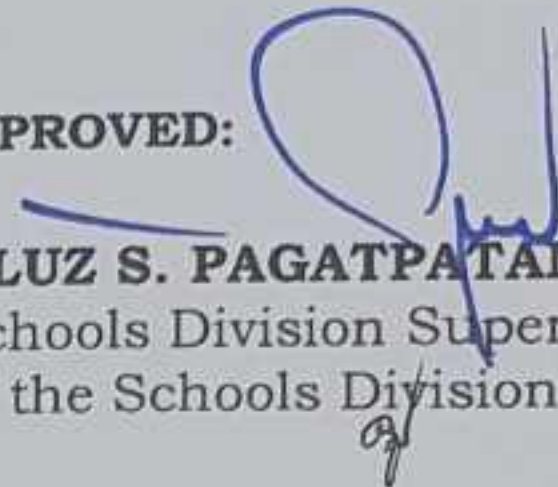


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4. **The schedule for the Homeroom Class Organization, and election for the Grade 7 Representative, along with other particulars of the incoming reorganization/elections, shall be determined by the LG Commission on Elections and Appointment (LG COMEA) led by the School Head, who serves as the Chief Commissioner.**
5. Submission of approved and signed list of SELG/SSLG Officers and PPAs shall be a week after the election of Grade 7 Representative.
6. Immediate dissemination and strict compliance to the content of the Memorandum are hereby enjoined.

APPROVED FOR TRANSMISSION:  
  
ARVIN R. PURISIMA  
ADMINISTRATIVE OFFICER V

APPROVED:  
  
**VIVIAN LUZ S. PAGATPATAN CESO VI**  
Asst. Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent