



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE OF PANGASINAN II

Office of the Schools Division Superintendent

October 1, 2024

DIVISION MEMORANDUM
No. **526**, s. 2024

**TO: Public Schools District Supervisors
Elementary & Secondary School Heads**

**FROM: VIVIAN LUZ S. PAGATPATAN, CESO VI
OIC, Office of the Schools Division Superintendent**

PARTICULARS

1. In preparation for the upcoming Division Sports Tournament, a **Planning Conference for Coaches and Technical Working Group of Paragames** will be held on **October 7, 2024, at 9:00 o'clock AM at Sta. Catalina Integrated School, located in Brgy. Sta. Catalina, Binalonan, Pangasinan.**
2. This conference aims to discuss the final arrangements, updated technical guidelines, and duties of the coaches and officials for the tournament to ensure a smooth and successful event. Attendance is mandatory for all designated Paragames coaches and technical officials.
3. The agenda of the planning conference will include:
 - Finalization of Paragames Tournament
 - Timetable of events
 - Other pertinent matters
4. Paragames Sports Officers and schools with Paragames athletes are requested to send their designated coaches to the conference. Travel expenses of the participants shall be charged to local funds subject to usual auditing and accounting rules.
5. Immediate and wide dissemination of this memorandum is requested.


VIVIAN LUZ S. PAGATPATAN, CESO VI
Schools Division Superintendent



LIST OF PARTICIPANTS

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