



Republic of the Philippines
Department of Education
Region I
PANGASINAN SCHOOLS DIVISION OFFICE II

Office of the Schools Division Superintendent

17 October 2024

DIVISION MEMORANDUM

No. 569 s. 2024

Call for SY 2024-2025 Action and Basic Research Proposals

To: Schools Division Research Committee and Secretariat
Public Schools District Supervisors (PSDS)
Public Elementary and Secondary School Heads
Public Elementary and Secondary Teachers
Public Elementary and Secondary Non-Teaching Personnel
All Others Concerned

1. Pursuant to the initiatives of the Department towards strengthening evidence-based policy formulation and decision making in all levels of governance, this Office announces the call for the submission of action and basic research proposals for SY 2024-2025.
2. Action Research proposals shall focus on learning recovery interventions in the classroom. More specifically, proposed innovation, intervention, and strategy of the proposal will address learning gaps based on the 1st and 2nd quarter and shall be implemented in the 3rd and 4th quarter of SY 2024-2025. Please observe the following deadlines of submission.

| Type of Research | Deadline |
|---|-------------------|
| Basic Research Proposal | December 16, 2024 |
| Action Research Proposal with 3 rd Quarter Intervention, Innovation and Strategy | November 15, 2024 |
| Action Research Proposal with 4 th Quarter Intervention, Innovation and Strategy | December 16, 2024 |

3. In consonance with DepEd Order 16, s. 2017 and the Division Guidelines and Processes in Writing Manuscripts and Research through the VMR Project, School Heads or PSDSs (for the Elementary Schools) shall endorse/certify that the proponent/s has/have the capacity to implement a research study without compromising his/her functions. **The endorsement should be signed within two (2) days upon receipt thereof. Otherwise, the proposal is deemed endorsed to the SDRC.**



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4. The Congressional District Committee (CDRC) shall conduct the initial screening of submitted proposals against the eligibility requirements and shall recommend to the Schools Division Research Committee (SDRC) the screened proposals. Proposals falling under the following conditions will not be further evaluated, and will immediately be returned, with technical inputs, to the proponents:

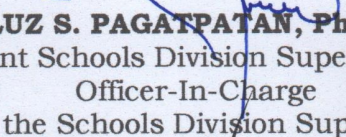

- 4.a. Incomplete documentary requirements as prescribed during the call for proposals;
- 4.b. Conflict of interest in personal and professional aspects, which may influence the impartiality of the proponent;
- 4.c. Non-conformance to research ethics;
- 4.d. Non-alignment of research topic with the national and local Basic Education Research Agenda particularly teaching and learning.

5. Interested teaching and teaching personnel shall submit three (3) copies of the research proposal at the Division Office thru Planning and Research Unit and an electronic copy of the proposal and proof of plagiarism check (*A screenshot from the plagiarism checker application of certification of at least 90% originality of the research proposal*) shall be uploaded on the following links:

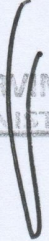
5.a. Action Research Proposal: <https://tinyurl.com/ARProposalSY2024-2025>

5.b. Basic Research Proposal: <https://tinyurl.com/BRProposalSY2024-2025>

6. Immediate dissemination of this memorandum is desired.


VIVIAL LUZ S. PAGATPATAN, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent 

APPROVED FOR TRANSMISSION:


ARVIN R. PURISIMA
ADMINISTRATIVE OFFICER V



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