



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF PANGASINAN II

DIVISION MEMORANDUM

NO. 417, S. 2024

**To: ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
(Non-Implementing Units)**

From: DR. VIVIAN LUZ S. PAGATPATAN, CESO VI

**Subject: SEMINAR-WORKSHOP ON ENHANCING FINANCIAL
COMPETENCE FOR ORGANIZATIONAL PERFORMANCE**

Date: November 6, 2024

The Department of Education Region I, Schools Division Office of Pangasinan II through the Finance Division will conduct a **Seminar -Workshop on Enhancing Financial Competence for Organizational Performance on November 11, 12 and 14, 2024, at Villasis Gymnasium, Villasis, Pangasinan.**

The seminar-workshop aims to ensure standard and uniform application of rules and processes in financial management operations as prescribed by governing regulations and enhance the participants' understanding and skills in financial reporting and analysis, enabling them to make informed decisions that contribute to the organization's financial health and compliance with regulatory standards.

The participants are the following:

- a. Administrative Assistant II and III Clustered (Non-Implementing Units)
- b. Administrative Assistant II Senior High School (Non-Implementing Units)
- c. Selected SDO Personnel/Finance

Participants are advised to bring laptop, extension cord, and calculator for the workshop. Kindly register thru this link:

https://docs.google.com/forms/d/e/1FAIpQLSeDU6fsyQ_LNekPAguhvPRRW4QvF_IjGdwe1R11LkXdYWb24GQ/viewform

A minimal registration fee of TWO THOUSAND PESOS (Php 2, 000.00) will be charged per participant to defray the cost of the venue, meals, snacks, workshop materials, and other related expenses. Said amount including Travel expenses of participants is chargeable against school MOOE or from other Local Funds subject to the usual government accounting and auditing rules and regulations.

Immediate and wide dissemination of the content of this Memorandum is desired.

APPROVED FOR TRANSMISSION:

ARVIN R. PURICHA
ADMINISTRATIVE OFFICER V

DR. VIVIAN LUZ S. PAGATPATAN, CESO VI
Schools Division Superintendent

