



Republic of the Philippines
Department of Education

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SCHOOLS DIVISION OFFICE OF PANGASINAN II
Canarvacanan, Binalonan, Pangasinan

Office of the Schools Division Superintendent

December 3, 2024

DIVISION MEMORANDUM No. 686 s. 2024

**TO: DISTRICT SUPERVISORS
SECONDARY SCHOOL HEADS
SCHOOL HEADS OF PRIVATE SCHOOLS**

FROM: VIVIAN LUZ S. PAGATPATAN, PHD, CESO VI
Schools Division Superintendent

**SUBJECT: 2024 SDO PANGASINAN II COMMUNITY OUTREACH PROGRAM-
GIFT-GIVING ENTITLED "HIMIG-INDAK REGALO SA PASKO"**

PARTICULARS

1. SDO Pangasinan II through the MAPEH, SPA, SPS Department will be conducting the annual Community Outreach Gift- Giving -Program entitled "Himig-Indak Regalo sa Pasko".
2. This community outreach project entitled "**Himig-Indak Regalo sa Pasko Year 5**" is a voluntary charity work which aims to spread the goodness of bringing smile to the children. It aims to:
 - a. Strengthen the students' creative participation in the promotion and preservation of social values and impart to them that true selflessness do exist.
 - b. Instill among students the value of giving and sharing that are uniquely, genuinely appreciated and valued.
3. Fund-raising activities through caroling, voluntary donations will be done to purchase school supplies, grocery items, slippers, clothes and others.
4. In this regard, we are appealing for your **voluntary donations of old clothes, toys, school supplies , grocery items, and others**. You can drop your donations in a box provided at the SDO Pangasinan II and a form for you to fill out through our Security Guard assigned on that day.



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5. Invitation to join the activity on December 21-23,2024 is on **Voluntary basis** and open to all. See attached Enclosure for the Program Description, Schedule of Activities and Program Coordinators as per approved Program Proposal.
6. Participants to said activity should secure medical record and parent's permit.
7. Personnel who will participate in the activities shall be entitled to compensatory time-off or service credits, as stipulated by the Civil Service Commission (CSC) and DepEd Order No. 53, s. 2003 of the Department of Education.
8. Immediate dissemination of this Memorandum is directed.


VIVIAN LUZ S. PAGATPATAN, CESO VI
Schools Division Superintendent

APPROVED FOR TRANSMISSION:

ARVIN R. PURISIMA
ADMINISTRATIVE OFFICER V



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B. ACTIVITIES TO BE CONDUCTED:

Gift-giving, games, songs and dances will be done and a Fellowship night with the Community. Arts teachers will also served as Trainers for the conduct of Arts Workshop like drawing, singing and dancing. Sports activities will also be conducted.

SCHEDULE OF ACTIVITIES:

Date	Time	Activity/ies
Dec. 21,2024	5:00 a.m.	Breakfast c/o San Nicolas East C/S Travel to Bangar
	8:00 a.m.	First Stop- Gift -giving at Pastoran ES
	9:00 a.m	Second Stop – Gift -giving at Sapinit ES
	10:00 a.m	Arrival at Bangar ES
	10:00-12:00 a.m.	Jollibee snacks/lunch for our learners and parents Potluck for lunch
	12:00-2:00 p.m.	BREAK
	2:00 -5:00 p.m.	Gift-giving Ball games Parlor games Art Activities (Art Workshop, Dance Workshop)
	5:00-6:00 p.m.	BREAK
	6:00-7:00 p.m.	DINNER
	7:00-9:00 p.m.	Fellowship-Community Night (parents & teachers) -Parlor Games - Community singing & dancing
Dec. 22,2024	4:00- 5:00 a.m.	Early Breakfast
	5:00- 7:00 a.m.	Departure to Kulangew
	7:00-11:00 a.m	Gift-giving Parlor games
	12:00-2:00 p.m.	BREAK
	2:00- 5:00 p.m.	Ball games Art Activities (Art Workshop, Dance Workshop)
	5:00 -6:00 p.m.	BREAK
	6:00-7:00 p.m.	DINNER
	7:00-9:00 p.m.	Fellowship-Community Night (parents & teachers) -Parlor Games - Community singing & dancing
Dec. 23,2024	5:00 a.m.	Departure from Kulangew --go back home

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VI. TECHNICAL WORKING GROUP, PROGRAM COORDINATORS

4TH CONGRESSIONAL DISTRICT: PROGRAM COORDINATORS

MARVIN A. BORJA	- SAN FABIAN NHS
VICTORIA PEREZ	- SAN JACINTO CENTRAL SCHOOL
CARESSA F. BACULO	- SAN FABIAN NHS
DON KING CAMAGAY	- LOBONG NHS
ERNESTO LAGMAY	- SAN FABIAN IS
JONATHAN HENRY CAMARA	- MANAOAG NHS
JOSEPH I. CALICDAN	- SAN FABIAN NHS
MELQUISEDEC MOLINA	- SAN FABIAN IS
WILFREDO CENEZE	- MANAOAG CENTRAL SCHOOL
LEONORA OBER	- SAN FABIAN DISTRICT

5TH CONGRESSIONAL DISTRICT: PROGRAM COORDINATORS

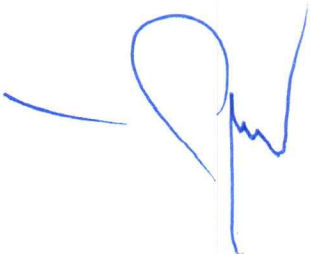
JAY MARK HALOG	- ARTACHO NHS
CATHERINE DOMINGO	- BAUTISTA NHS
DANIEL VINLUAN	- STA MARIA ES BINALONAN
DEMALYN DALID	- PINDANGAN NHS SISON
EVAN LYNDEL ORDUNA	- SISON IS
EVERT LLOYD GASCON	- TOMBOD IS
GIAN LARDIZABAL	- ERNESTING GONZALES ES
GWENDOLYN UNAS	- LAOAC NHS
ALFIE TRISINIO	- CABILAOAN AGRO INDUSTRIAL HS
MARVIELYN SAQUING	- CABILAOAN AGRO INDUSTRIAL HS
JEOFFREY SAQUING	- CABANBANAN NHS
LUCKY NORMAN DISMAYA	- BENIGNO V ALDANA NHS
KRIZHA MAE DANZIL	- SAN PEDRO APARTADO NHS
MICHAEL RODRIGUEZ	- ALEJANDRO F OLIGAN NHS
RAMIL MACAHILIG	- ANTONIO P VILLAR NHS
REX ORCAJO	- PINDANGAN ES
RIA RAMIREZ	- UNSAD NHS
ELMER ABRIAM	- UNSAD NHS
MERLY CAYABYAB	- BALUYOT NHS
SHAYNE DECANO	- COLOS CAOYAN NHS
JAIME ESCLADA	- PALGUYOD NHS
JAY-EL CAPARAS	- PALGUYOD NHS

Attendance is voluntary



6TH CONGRESSIONAL DISTRICT: PROGRAM COORDINATORS

RIZALINO ALMONTE	- TOBOY NHS
RODULF TARANCO	- ASINGAN CENTRAL SCHOOL
TEDJAY ENGRACIAL	- MATAAS NA PAARALAN NG JUAN C LAYA
DINA ASUNCION	- MATAAS NA PAARALAN NG JUAN C LAYA
MERLYN GACUSANA	- MATAAS NA PAARALAN NG JUAN C LAYA
FLORENCIO TABIN	- CARUSOCAN SUR NHS
JAMES ENGSON	- LIMSAT
MARY KRIS CABOTE	- TAYUG NHS
JAN CRIS SALEM	- TAYUG NHS
JAN MICHAEL DIANGO	- TAYUG NHS
CARMENDELIA RELANO	- BALUNGAO NHS
CHRISTIAN ALFEO BALLERAS	- DON ROBERT ESTRELLA NHS
CIPRIANO VILLAMIN JR.	- ARISTON BANTOG NHS
FIDENCIA DELMENDO	- ARISTON BANTOG NHS
MELODY MICHELLE MERIALES	- FLORES IS
HILDA LANA	- SAN MACARIO ES, NATIVIDAD

Attendance is Voluntary 

VII. FUNDING REQUIREMENTS:

5 notebooks.....	Php 150.00
Pencil.....	8.00
Ball pen.....	8.00
School Bag.....	150.00
Slipper.....	50.00
Shoes.....	150.00
Snacks.....	100.00
Art Materials.....	100.00
Reading materials.....	100.00
TOTAL.....	Php 816.00 (for each learner)
135 beneficiaries x Php 616.....Php 110,160.00	

- Proceeds of the Fund generating activities will be used as the source of funds in order to buy the gifts and other materials that will be given to the beneficiaries.
- If the collected fund from the Fund Generating activities group will have a contribution is not enough for the project, the group will have a contribution.
- A Financial statement will be reported for this project from the Organization's Treasurer.

VIII. SUCCESS MEASURES:

- Provided mentorship and guidance to learners for academic support helping them navigate their educational journey that boost their confidence and motivation.
- The outreach program provided extension programs through arts workshops- drawing, painting, singing and dancing .
- Helped uplift and support those who are deprived of certain services, rights and privileges.

IX. PROGRAM SUSTAINABILITY:

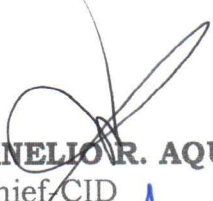
1. Tap GOs, NGOs and Private Organizations as sponsors for the realization of the beneficiaries wishes and dreams such as:
 - To experience going to SM Mall, dine and play or watch a movie.
 - To stay in a resort have swimming and sleep in hotel
 - Educational trip.



Prepared by:


LILIBETH A. DAUS
EPS-MAPEH

Recommending Approval:


CORNELIO R. AQUINO, EdD
Chief/CID


MARCIANO U. SORIANO, CESO VI
Assistant Schools Division Superintendent


RUSELL JIM V. TAMAYO, CESO VI
Assistant Schools Division Superintendent

APPROVED:


VIVIAN LUZ S. PAGATPATAN PhD, CESO VI
Schools Division Superintendent