



Republic of the Philippines
Department of Education
PANGASINAN DIVISION II
Binalonan, Pangasinan

REQUEST FOR QUOTATION

DATE March 26, 2025
PROJECT TITLE Procurement for Licensed Security Agency to provide two (2) Uniformed Security Guards for the Schools Division Office of Pangasinan II.
Quotation Number Pang2-Quo-25-03-0018R

Company Name _____ Date: _____
Address _____
Contact Number _____
PhilGeps Registration No. _____

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required by this form.
2. Price quotation must be valid for thirty (30)calendar days from the date of submission.
3. Price quotation shall include all taxes, duties and levies payable.
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder.
5. Item/s shall be delivered according to its technical specification.
6. Please attach the following documents together with this document:
 - a. PhilGeps Registration Certificate
 - b. Business/Mayor's Permit
 - c. DTI Registration/SEC Registration
 - d. Certificate of Registration (COR)
 - e. Omnibus Sworn Statement

Note: Please quote your lowest price for the item/s listed below, subject to the Terms and Conditions and submit your duly signed quotation on **March 31, 2025 @ 9:00 AM** in a **SEALED ENVELOPE**. It must be duly received by the BAC Secretariat through manual submission.


MARCIANO U. SORIANO, JR.
BAC Chairperson

Item No.	Items and Description	Quantity	Unit of Measure	Unit Price	Total Price
1	SECURITY GUARDS (22,500/month*12 months)	2	pax		
	<i>Specifications:</i>				
	White top uniform, with cap, blue pants, black shoes				
	With Baton				
	With Utility Belt Medical Kit				
	With License, Badge and Identification Card				
	<i>Scope of Work:</i>				
	Inspect and patrol premises regularly				
	Monitor Entry and Exits of the visitors				
	Authorize Entrance of visitors and vehicles				
	Report Any Suspicious behaviors and happenings				
	Ensure that all employees and visitors are logged in the Logbook				
	Assist guests and provide directions to clients/visitors				
	Duty from 6:00 AM to 6:00 PM (Security Guard No. 1) and 6:00 PM to 6:00 AM (Security Guard No. 2) - 12 hours a day shift				
Approved Budget for the Contract : 540,000.00				TOTAL	

Supplier's/Bidder's Authorized Representative
Signature Over Printed Name
Date: _____



Address: Canarvacanan, Binalonan, Pangasinan
Telephone Number: (075) 523-8665
Email: pang2procurement@deped.gov.ph